

**Butte-Silver Bow**

**Street Closure**

**Permit #:** \_\_\_\_\_

*For temporary one day or less street closure of a Butte-Silver Bow Street for the purposes of an activity with 500 persons or less.*

**Street Closure:** Temporary closure of a city/county roadway for purposes of business promotion or other event, with less than 500 persons for a limited amount of hours. This form should be submitted to the Council of Commissioners Secretary by Noon on Friday, two weeks prior to the event.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **e-Mail:** \_\_\_\_\_ **Web:** \_\_\_\_\_

**Purpose of the closure:** \_\_\_\_\_

**\*\*\*Please attach a letter asking the council for permission and detailing the closure. Include a map of the area you wish to use. Please note times of closure and opening, dates, emergency egress, parking (if applicable), and any other pertinent details.**

**Anticipated Attendance:** \_\_\_\_\_ **Will alcohol be served on site?** \_\_\_\_\_

**Please read and initial that you are responsible for the following:**

- a) Garbage/Recycling receptacles and regular removal \_\_\_\_\_
- b) Sanitary disposal of human waste \_\_\_\_\_
- c) Emergency Services/First Aid on site \_\_\_\_\_
- d) Health permits for Food Vendors \_\_\_\_\_
- e) Private Security (if deemed necessary) \_\_\_\_\_
- f) Law enforcement as required by Law Enforcement Official \_\_\_\_\_
- g) Basic emergency disaster plan \_\_\_\_\_
- h) Proof or Responsible Beverage Service and Sales Training for individuals involved with the sale of alcohol \_\_\_\_\_
- i) Notification to residents, business owners, and property owners within the special event area, and any reasonable accommodation as requested \_\_\_\_\_
- j) Adequate lighting for night events (when applicable) \_\_\_\_\_
- k) The applicant assumes all responsibility and liability for the area during the street closure. \_\_\_\_\_

**Signatures of Approval:**

**1. Sheriff or his/her designee:**

Approved \_\_\_\_\_ Date \_\_\_\_\_

**2. Director of Fire Services or his/her designee:**

Approved \_\_\_\_\_ Date \_\_\_\_\_

**3. Public Works Director or his/her designee:**

Approved \_\_\_\_\_ Date \_\_\_\_\_

**4. Director of Mainstreet Uptown Butte or his/her designee:**

Approved \_\_\_\_\_ Date \_\_\_\_\_

**5. A representative of the Montana Department of Transportation if a Special Event is proposed to take place on a state maintained Highway or Urban Property:**

Approved \_\_\_\_\_ Date \_\_\_\_\_

Please sign and date the application:

\_\_\_\_\_  
Director/Coordinator of Event

\_\_\_\_\_  
Date